

# Registering with Student Accessibility Services (SAS)

UNIVERSITY OF  
**GUELPH**

Student  
Wellness  
Services

Complete the following steps in order to access classroom, exam and/or disability-related accommodations and supports

**SAS will ONLY communicate through your U of G email – check it regularly**

## 1 Choose Your Preferred Registration Option:

### Standard or Self-Directed & Complete SAS Application Form

SAS has two registration options – **Standard and Self-Directed**. Visit the SAS website for guidance on selecting the most appropriate option for you.

You will need to complete the corresponding **SAS Application Form** after accepting your offer of admission to initiate the registration process and provide us with more details about your disability-related needs.

**Deadline:** June 15

Please submit documentation as soon as possible

## 2 Submit Your Documentation

You will be asked for documentation from a registered health professional which verifies the existence of a disability and describes your current functional abilities given the condition you experience. Visit the SAS website to learn what documentation you'll need to provide.

*Please note you may need to update your existing documentation. Contact us for additional assistance.*

**Deadline:** June 15

Please submit documentation as soon as possible

## 3 Transition and Orientation Events

Participate in various orientation events throughout the summer to learn more about how SAS can support you and how to set yourself up for a successful transition to university!

- **START Accessible:** In-person event 2 ½ days before Labour day
- **Virtual Sessions** (June – August)
- **EYES at UofG:** Online Transition Modules (at your own pace June–August)

**June - September**

See full list of events on reverse

## Supports and Services

Once these steps are completed and students are registered with SAS, supports may be provided related to:

- Classroom activities (e.g. notetakers, FM systems)
- Tests and examinations (e.g. extra time for tests, quiet testing environment)
- Course materials (e.g. alternate format)
- Deadlines
- Access to certain types of funding
- Navigating the campus environment

*Students registered with SAS will also have the ongoing assistance of an SAS Advisor.*

## 4 Meet with Your SAS Advisor:

### (Standard) or Attend a Group Activation Workshop (Self-Directed)

For the Standard option, you will be required to meet with your SAS Advisor before accommodation eligibilities can be determined and activated.

For the Self-Directed option, you will receive your accommodation eligibilities electronically and attend a one-hour group activation workshop to learn how to use your accommodations.

Both options should be completed over the summer for accommodations to be ready for the start of the semester. View the SAS website for more information on what to expect for each registration option.

**Complete:** Before September

*Due to high volumes in September, please complete these steps as soon as possible*

## Get Started with SAS

Find forms, deadlines and more info for all four steps outlined above at:

[uoguelph.ca/sas-first-time](http://uoguelph.ca/sas-first-time)

### QUESTIONS? Contact Us:

sas@uoguelph.ca

519-824-4120 x56208

wellness.uoguelph.ca/accessibility



# Registering with Student Accessibility Services (SAS)

UNIVERSITY OF  
**GUELPH**

Student  
Wellness  
Services

More details about registering with and accessing Student Accessibility Services at the University of Guelph



## Admissions Deadlines

Supplemental Information Form for Students with Disabilities (SIF-D)

If you believe that your disability had a negative impact on your secondary school performance and that you were close to the admission cutoff, you may consider completing the **Supplemental Information Form for Students with Disabilities (SIF-D)**. SAS will retain this information and use it collaboratively with admission services, as needed.

**Complete:** November 1 - April 1

**Access this form at:**

[uoguel.ph/SIF-D](http://uoguel.ph/SIF-D)



## Summer Orientation Events

Make the most of your semester by attending these events!

These are just a few of our events and programs available to help you get familiar with SAS services, the campus and university life.

**SAS Connections Sessions (Virtual):** Virtual drop-in sessions throughout June, July and August which provide some general SAS information and an opportunity to ask questions about SAS supports and services.

**START Accessible Event (In-person):** Join us on campus before Labour Day for this 2 ½ day orientation event!

- Learn how to access your accommodations
- Find out about SAS and UofG services and programs
- Connect with your SAS Advisor
- Meet other SAS Students
- Attend social activities run by Student Leaders
- Learn about exam accommodations
- Option to move into Residence early

**EYES at U of G (Online):** Participate in this online learning course to help you prepare for the transition to university learning, engaging, and using your accommodation and supports. Consisting of 6 learning modules work through them in your own time prior to the start of term. Register in late May by contacting SAS.

**Happening:** June - September

**QUESTIONS? Contact Us:** [sas@uoguelph.ca](mailto:sas@uoguelph.ca) | 519-824-4120 x56208  
[wellness.uoguelph.ca/accessibility](http://wellness.uoguelph.ca/accessibility)

**Access this form at:**

[uoguel.ph/SAS-events](http://uoguel.ph/SAS-events)



## Fall Checklist

Don't miss these steps when registering with SAS!

- Attend your initial appointment with your SAS Advisor (Standard) or a group activation workshop (Self-Directed)
- Book your exams with the SAS Exam Centre, as needed
- Request alternative format textbooks from Library Accessibility Services, as needed
- Attend a Plan Your Semester workshop
- Register service animals with SAS, as needed